Rizzetta & Company

Bainebridge
Community Development District

bainebridgecdd.org

Proposed Budget for Fiscal Year 2021-2022

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Professionals in Community Management

TABLE OF CONTENTS

	Page
General Fund Budget for Fiscal Year 2021-2022	1
Reserve Fund Budget for Fiscal Year 2021-2022	5
Debt Service Fund Budget for Fiscal Year 2021-2022	6
Assessments Charts for Fiscal Year 2021-2022	7
General Fund Budget Account Category Descriptions	9
Reserve Fund Budget Account Category Descriptions	16
Debt Service Fund Budget Account Category Descriptions	17

Proposed Budget
Bainebridge Community Development District
General Fund
Fiscal Year 2021/2022

	Chart of Accounts Classification	Actual YTD through 02/28/21	Projected Annual Totals 2020/2021	Annual Budget for 2020/2021	Projected Budget variance for 2020/2021	Budget for 2021/2022	Budget Increase (Decrease) vs 2020/2021	Comments
1								
2	**REVENUES**							
3								
4	Special Assessments							
5	Tax Roll*	$ 343,785	$ 347,145	$ 347,145	$ -	$ 347,145	$ -	
6								
7	**TOTAL REVENUES**	**$ 343,785**	**$ 347,145**	**$ 347,145**	**$ -**	**$ 347,145**	**$ -**	
8								
9	Balance Forward from Prior	$ -			$ -	$ -	$ -	
10								
11	**TOTAL REVENUES AND BALANCE FORWARD**	**$ 343,785**	**$ 347,145**	**$ 347,145**	**$ -**	**$ 347,145**	**$ -**	
12								
13								
14	**ADMINISTRATIVE**							
15								
16	Legislative							
17	Supervisor Fees	$ 600	$ 4,600	$ 6,000	$ 1,400	$ 6,000	$ -	Based on 6 Meetings
18	Financial & Administrative							
19	Administrative Services	$ 2,575	$ 6,180	$ 6,180	$ -	$ 6,180	$ -	
20	District Management	$ 9,656	$ 23,175	$ 23,175	$ -	$ 23,175	$ -	
21	District Engineer	$ 3,205	$ 7,692	$ 7,500	$ (192)	$ 7,500	$ -	
22	Disclosure Report	$ 5,000	$ 5,000	$ 5,000	$ -	$ 5,000	$ -	
23	Trustees Fees	$ 2,371	$ 3,500	$ 3,500	$ -	$ 3,500	$ -	
24	Assessment Roll	$ 5,408	$ 5,408	$ 5,408	$ -	$ 5,408	$ -	
25	Financial & Revenue	$ 2,253	$ 5,408	$ 5,408	$ -	$ 5,408	$ -	
26	Accounting Services	$ 8,626	$ 20,702	$ 20,703	$ 1	$ 20,703	$ -	
27	Auditing Services	$ 4,100	$ 4,100	$ 4,100	$ -	$ 4,100	$ -	RFP in Progress
28	Arbitrage Rebate Calculation	$ 500	$ 500	$ 500	$ -	$ 500	$ -	
29	Public Officials Liability Insurance	$ 4,985	$ 4,985	$ 5,611	$ 626	$ 4,484	$ (1,127)	Based on Estimate Provided
30	Legal Advertising	$ 315	$ 2,000	$ 2,000	$ -	$ 2,000	$ -	
31	Dues, Licenses & Fees	$ 175	$ 175	$ 175	$ -	$ 175	$ -	
32	Miscellaneous Fees	$ 100	$ 250	$ 750	$ 500	$ 750	$ -	Amortization Schedule
33	Website Hosting, Maintenance, Backup	$ 3,250	$ 5,800	$ 5,700	$ (100)	$ 5,800	$ 100	Based on Current Agreements
34	Legal Counsel							
35	District Counsel	$ 4,055	$ 9,732	$ 25,000	$ 15,268	$ 25,000	$ -	4% Annual Hourly Increase
36								

Proposed Budget
Bainebridge Community Development District
General Fund
Fiscal Year 2021/2022

	Chart of Accounts Classification	Actual YTD through 02/28/21	Projected Annual Totals 2020/2021	Annual Budget for 2020/2021	Projected Budget variance for 2020/2021	Budget for 2021/2022	Budget Increase (Decrease) vs 2020/2021	Comments
37	**Administrative Subtotal**	**$ 57,174**	**$ 109,207**	**$ 126,710**	**$ 17,503**	**$ 125,683**	**$ (1,027)**	
38								
39	**OPERATIONS**							
40								
41	Electric Utility Services							
42	Utility Services	$ 7,221	$ 17,330	$ 21,500	$ 4,170	$ 21,500	$ -	To Include Entry Lighting Again.
43	Garbage/Solid Waste Control							
44	Garbage - Recreation Facility	$ 705	$ 1,692	$ 2,000	$ 308	$ 2,000	$ -	
45	Water-Sewer Combination							
46	Utility Services	$ 1,610	$ 3,864	$ 4,500	$ 636	$ 4,500	$ -	
47	Stormwater Control							
48	Aquatic & Fountain Maintenance	$ 3,725	$ 8,940	$ 9,100	$ 160	$ 9,100	$ -	Includes Fountain PM,Additional Pond to be Conveyed and Colored Lenses.
49	Miscellaneous Expense		$ 1,500	$ 1,500	$ -	$ 1,500	$ -	Carp Barriers on New Ponds?
50	Other Physical Environment							
51	General Liability & Property Insurance	$ 11,578	$ 11,578	$ 11,601	$ 23	$ 12,736	$ 1,135	Based on Estimate Provided
52	Entry & Walls Maintenance	$ -	$ 2,500	$ 2,500	$ -	$ 2,500	$ -	Pressure Washing? Marquee and Message Board Lighting Repairs.
53	Landscape & Irrigation Maintenance Contract	$ 14,165	$ 33,996	$ 34,473	$ 477	$ 35,016	$ 543	FY 21/22 Proposed to Include a 3% Increase . Includes Playground Mulch Per Existing Agreement
54	Irrigation Repairs		$ 2,750	$ 4,000	$ 1,250	$ 4,000	$ -	
55	Landscape Replacement Plants, Shrubs, Trees		$ 8,000	$ 8,000	$ -	$ 8,000	$ -	Pool & Entry Area?
56	Field Services	$ 1,200	$ 2,400	$ 2,400	$ -	$ 2,400	$ -	Based on Current Agreement - Quarterly
57	Miscellaneous Expense	$ 977	$ 977	$ 1,271	$ 294	$ 1,271	$ -	Backflow Tests and Repair
58	Road & Street Facilities							
59	Amenity Parking Lot/Sidewalk Repair & Maintenance		$ 2,096	$ 2,500	$ 404	$ 2,500	$ -	FY 20/21 Included Parking Lot LED Lights (5 Poles)

Proposed Budget
Bainebridge Community Development District
General Fund
Fiscal Year 2021/2022

	Chart of Accounts Classification	Actual YTD through 02/28/21	Projected Annual Totals 2020/2021	Annual Budget for 2020/2021	Projected Budget variance for 2020/2021	Budget for 2021/2022	Budget Increase (Decrease) vs 2020/2021	Comments
60	Miscellaneous Expense	$ -	$ -	$ 1,000	$ 1,000	$ 1,000	$ -	
61	Parks & Recreation							
62	Amenity Management Staffing Contract	$ 12,746	$ 30,591	$ 33,000	$ 2,409	$ 33,000	$ -	
63	Cable, Phone & Internet	$ 1,821	$ 4,370	$ 4,000	$ (370)	$ 4,400	$ 400	
64	Amenity Maintenance Contract & Repairs	$ 2,554	$ 6,130	$ 13,400	$ 7,270	$ 13,400	$ -	FY 20/21 Included Preventative Maintenance Agreement on Fitness Equipment, Pump Repairs, Electrical Repairs, Fitness Equipment Repairs . FY 21/22 Includes Approx. $10,000 in Repairs and Maintenance .
65	Amenity Facility Janitorial Service Contract & Supplies	$ 3,004	$ 7,210	$ 6,600	$ (610)	$ 7,300	$ 700	Increase in Supply Amount Due to COVID. Approx. $2000 in Supplies.
66	Pool Maintenance Service Contract & Chemicals	$ 5,774	$ 13,858	$ 15,000	$ 1,142	$ 15,000	$ -	Includes Approximately $5300 in Chemicals
67	Pool Permits and Inspections		$ 325	$ 500	$ 175	$ 325	$ (175)	
68	Athletic Court(s)/Field/Playground Maint. & Repairs			$ 5,000	$ 5,000	$ 5,000	$ -	To Include Playground Maintenance FY 20/21
69	Pest Control & Termite Bond	$ 882	$ 882	$ 850	$ (32)	$ 850	$ -	
70	Facility A/C Preventative Maintenance & Repair	$ -	$ 740	$ 740	$ -	$ 740	$ -	
71	Access Control Maintenance & Repair		$ 1,433	$ 2,000	$ 567	$ 2,000	$ -	Includes Extended Warranty
72	Miscellaneous Expense	$ 165	$ 396	$ 1,000	$ 604	$ 924	$ (76)	Includes Propane Refill, Fire Extinguisher Maint.
73	Special Events							
74	Special Events	$ 545	$ 1,308	$ 5,000	$ 3,692	$ 2,500	$ (2,500)	Reduced Due to COVID Restrictions FY 20/21. Could Also Include Holiday Decorations.
75	Contingency							

Proposed Budget
Bainebridge Community Development District
General Fund
Fiscal Year 2021/2022

	Chart of Accounts Classification	Actual YTD through 02/28/21	Projected Annual Totals 2020/2021	Annual Budget for 2020/2021	Projected Budget variance for 2020/2021	Budget for 2021/2022	Budget Increase (Decrease) vs 2020/2021	Comments
76	Miscellaneous Contingency	$ 1,137	$ 23,999	$ 15,000	$ (8,999)	$ 15,000	$ -	FY 20/21 To Included Extry Sign Expansion (Entry Items to be paid out of FDOT Investment Account Once All Work is Complete?), Pool Furniture, Paver Work in Pool Area and Delta Jets. FY 2021/22 to Possibly Include Exterior Painting of Amenity Center.
77	Capital Outlay		$ 23,075	$ 12,000	$ (11,075)	$ 13,000	$ 1,000	FY 20/21 Includes the Balance of the Windows in Fitness Room and Weir Repair. FY 21/22 to Possibly Include Upgrading Pool Motors to Varaible Speed.
78								
79	**Field Operations Subtotal**	**$ 69,809**	**$ 211,940**	**$ 220,435**	**$ 8,495**	**$ 221,462**	**$ 1,027**	
80								
81								
82	**TOTAL EXPENDITURES**	**$ 126,983**	**$ 321,147**	**$ 347,145**	**$ 25,998**	**$ 347,145**	**$ -**	
83								
84	**EXCESS OF REVENUES**	**$ 216,802**	**$ 25,998**	**$ -**	**$ 25,998**	**$ -**	**$ -**	
85								

Proposed Budget
Bainebridge Community Development District
Reserve Fund
Fiscal Year 2021-2022

	Chart of Accounts Classification	Actual YTD through 02/28/21	Projected Annual Totals 2020/2021	Annual Budget for 2020/2021	Projected Budget variance for 2020/2021	Budget for 2021/2022	Budget Increase (Decrease) vs 2020/2021	Comments
1								
2	**REVENUES**							
3								
4	Special Assessments							
5	Tax Roll*	$ 20,000	$ 20,000	$ 20,000	$ -	$ 20,000	$ -	
6								
7	**TOTAL REVENUES**	**$ 20,000**	**$ 20,000**	**$ 20,000**	**$ -**	**$ 20,000**	**$ -**	
8								
9	Balance Forward from Prior	$ -	$ -	$ -	$ -	$ -	$ -	
10								
11	**TOTAL REVENUES AND**	**$ 20,000**	**$ 20,000**	**$ 20,000**	**$ -**	**$ 20,000**	**$ -**	
12								
13								
14	**EXPENDITURES**							
15								
16	Contingency							
17	Capital Reserves	$ -	$ -	$ 20,000		$ 20,000	$ -	
18								
19	**TOTAL EXPENDITURES**	**$ -**	**$ -**	**$ 20,000**	**$ -**	**$ 20,000**	**$ -**	
20								
21	**EXCESS OF REVENUES**	**$ 20,000**	**$ 20,000**	**$ -**	**$ -**	**$ -**	**$ -**	
22								

Bainebridge Community Development District
Debt Service
Fiscal Year 2021/2022

Chart of Accounts Classification	Series 2007A	Budget for 2021/2022
REVENUES		
Special Assessments		
Net Special Assessments [1]	$161,219.27	$161,219.27
TOTAL REVENUES	**$161,219.27**	**$161,219.27**
EXPENDITURES		
Administrative		
Financial & Administrative		
Debt Service Obligation	$161,219.27	$161,219.27
Administrative Subtotal	**$161,219.27**	**$161,219.27**
TOTAL EXPENDITURES	**$161,219.27**	**$161,219.27**
EXCESS OF REVENUES OVER EXPENDITURES	**$0.00**	**$0.00**

Duval County Collection Costs (3.5%) and Early Payment Discounts (4%):	7.5%
Gross assessments	**$174,291.10**

Notes:

1. Tax Roll Collection Costs for Duval County are 7.5% of Tax Roll. Budgeted net of tax roll assessments. See Assessment Table.

[1] Maximum Annual Debt Service less prepaid assessments.

BAINEBRIDGE COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2021/2022 O&M AND DEBT SERVICE ASSESSMENT SCHEDULE

2021/2022 O&M Budget	$367,145.00
Duval County 3.5% Collection Cost:	$13,891.97
Early Payment Discount @ 4%:	$15,876.54
2021/2022 Total:	**$396,913.51**

2020/2021 O&M Budget	$367,145.00
2021/2022 O&M Budget	$367,145.00
Total Difference:	**$0.00**

	PER UNIT ANNUAL ASSESSMENT		Proposed Increase / Decrease	
	2020/2021	2021/2022	$	%
Debt Service - Single Family	$1,168.62	$1,168.62	$0.00	0.00%
Operations/Maintenance - Single Family	$793.83	$793.83	$0.00	0.00%
Total	**$1,962.45**	**$1,962.45**	**$0.00**	**0.00%**
Debt Service - Single Family (Partially Prepaid)	$431.69	$431.69	$0.00	0.00%
Operations/Maintenance - Single Family	$793.83	$793.83	$0.00	0.00%
Total	**$1,225.52**	**$1,225.52**	**$0.00**	**0.00%**
Debt Service - Single Family (Partially Prepaid)	$566.11	$566.11	$0.00	0.00%
Operations/Maintenance - Single Family	$793.83	$793.83	$0.00	0.00%
Total	**$1,359.94**	**$1,359.94**	**$0.00**	**0.00%**
Debt Service - Single Family (Partially Prepaid)	$578.43	$578.43	$0.00	0.00%
Operations/Maintenance - Single Family	$793.83	$793.83	$0.00	0.00%
Total	**$1,372.26**	**$1,372.26**	**$0.00**	**0.00%**

BAINEBRIDGE COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2021/2022 O&M and DEBT SERVICE ASSESSMENT SCHEDULE

TOTAL O&M BUDGET		**$367,145.00**
COLLECTION COSTS @	**3.5%**	**$13,891.97**
EARLY PAYMENT DISCOUNT @	**4.0%**	**$15,876.54**
TOTAL O&M ASSESSMENT		**$396,913.51**

	UNITS ASSESSED		ALLOCATION OF O&M ASSESSMENT			PER LOT ANNUAL ASSESSMENT		
		SERIES 2007A	TOTAL	% TOTAL	TOTAL		SERIES 2007A	
LOT SIZE	**O&M**	**DEBT SERVICE (1) (2) (3)**	**EAU's**	**EAU's**	**O&M BUDGET**	**O&M**	**DEBT SERVICE (4)**	**TOTAL (5)**
Platted Parcels								
Single Family	277	46	277.00	55.40%	$219,890.09	**$793.83**	**$1,168.62**	**$1,962.45**
Single Family (Partially Prepaid) (5)	52	52	52.00	10.40%	$41,279.01	**$793.83**	**$431.69**	**$1,225.52**
Single Family (Partially Prepaid) (5)	20	20	20.00	4.00%	$15,876.54	**$793.83**	**$566.11**	**$1,359.94**
Single Family (Partially Prepaid) (5)	151	150	151.00	30.20%	$119,867.88	**$793.83**	**$578.43**	**$1,372.26**
Total Community	500	268	500.00	100.00%	**$396,913.51**			

LESS: Duval County Collection Costs (3.5%) and Early Payment Discounts (4%):	**($29,768.51)**
Net Revenue to be Collected	**$367,145.00**

(1) Reflects 4 (four) prepayments.

(2) Reflects the number of total lots with Series 2007A debt outstanding.

(3) 222 Single Family lots reflect partial payoff of 2007A Debt Service.

(4) Annual debt service assessment per lot adopted in connection with the Series 2007A bond issue. Annual assessment includes principal, interest, Duval County collection costs and early payment discounts.

(5) Annual assessment that will appear on November 2021 Duval County property tax bill. Amount shown includes all applicable collection costs and early payment discounts (up to 4% if paid early).

GENERAL FUND BUDGET
ACCOUNT CATEGORY DESCRIPTION

The General Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all General Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Interest Earnings: The District may earn interest on its monies in the various operating accounts.

Tax Roll: The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

Off Roll: For lands not on the tax roll and that is by way of a direct bill from the District to the appropriate property owner.

Developer Contributions: The District may enter into a funding agreement and receive certain prescribed dollars from the Developer to off-set expenditures of the District.

Event Rental: The District may receive monies for event rentals for such things as weddings, birthday parties, etc.

Miscellaneous Revenues: The District may receive monies for the sale or provision of electronic access cards, entry decals etc.

Facilities Rentals: The District may receive monies for the rental of certain facilities by outside sources, for such items as office space, snack bar/restaurants etc.

EXPENDITURES – ADMINISTRATIVE:

Supervisor Fees: The District may compensate its supervisors within the appropriate statutory limits of $200.00 maximum per meeting within an annual cap of $4,800.00 per supervisor.

Administrative Services: The District will incur expenditures for the day to today operation of District matters. These services include support for the District Management function, recording and preparation of meeting minutes, records retention and maintenance in accordance with Chapter 119, Florida Statutes, and the District's adopted Rules of Procedure, preparation and delivery of agenda, overnight deliveries, facsimiles and phone calls.

District Management: The District as required by statute, will contract with a firm to provide for management and administration of the District's day to day needs. These services include the conducting of board meetings, workshops, overall administration of District functions, all required state and local filings, preparation of annual budget, purchasing, risk management, preparing various resolutions and all other secretarial duties requested by the District throughout the year is also reflected in this amount.

District Engineer: The District's engineer provides general engineering services to the District. Among these services are attendance at and preparation for monthly board meetings, review of construction invoices and all other engineering services requested by the district throughout the year.

Disclosure Report: The District is required to file quarterly and annual disclosure reports, as required in the District's Trust Indenture, with the specified repositories. This is contracted out to a third party in compliance with the Trust Indenture.

Trustee's Fees: The District will incur annual trustee's fees upon the issuance of bonds for the oversight of the various accounts relating to the bond issues.

Assessment Roll: The District will contract with a firm to maintain the assessment roll and annually levy a Non-Ad Valorem assessment for operating and debt service expenses.

Financial & Revenue Collections: Services include all functions necessary for the timely billing and collection and reporting of District assessments in order to ensure adequate funds to meet the District's debt service and operations and maintenance obligations. These services include, but are not limited to, assessment roll preparation and certification, direct billings and funding request processing as well as responding to property owner questions regarding District assessments. This line item also includes the fees incurred for a Collection Agent to collect the funds for the principal and interest payment for its short-term bond issues and any other bond related collection needs. These funds are collected as prescribed in the Trust Indenture. The Collection Agent also provides for the release of liens on property after the full collection of bond debt levied on particular properties.

Accounting Services: Services include the preparation and delivery of the District's financial statements in accordance with Governmental Accounting Standards, accounts payable and accounts receivable functions, asset tracking, investment tracking, capital program administration and requisition processing, filing of annual reports required by the State of Florida and monitoring of trust account activity.

Auditing Services: The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting firm, once it reaches certain revenue and expenditure levels, or has issued bonds and incurred debt.

Arbitrage Rebate Calculation: The District is required to calculate the interest earned from bond proceeds each year pursuant to the Internal Revenue Code of 1986. The Rebate Analyst is required to verify that the District has not received earnings higher than the yield of the bonds.

Travel: Each Board Supervisor and the District Staff are entitled to reimbursement for travel expenses per Florida Statutes 190.006(8).

Public Officials Liability Insurance: The District will incur expenditures for public officials' liability insurance for the Board and Staff.

Legal Advertising: The District will incur expenditures related to legal advertising. The items for which the District will advertise include, but are not limited to meeting schedules, special meeting notices, and public hearings, bidding etc. for the District based on statutory guidelines

Bank Fees: The District will incur bank service charges during the year.

Dues, Licenses & Fees: The District is required to pay an annual fee to the Department of Economic Opportunity, along with other items which may require licenses or permits, etc.

Miscellaneous Fees: The District could incur miscellaneous throughout the year, which may not fit into any standard categories.

Website Hosting, Maintenance and Email: The District may incur fees as they relate to the development and ongoing maintenance of its own website along with possible email services if requested.

District Counsel: The District's legal counsel provides general legal services to the District. Among these services are attendance at and preparation for monthly board meetings, review of operating and maintenance contracts and all other legal services requested by the district throughout the year.

EXPENDITURES - FIELD OPERATIONS:

Deputy Services: The District may wish to contract with the local police agency to provide security for the District.

Security Services and Patrols: The District may wish to contract with a private company to provide security for the District.

Electric Utility Services: The District will incur electric utility expenditures for general purposes such as irrigation timers, lift station pumps, fountains, etc.

Streetlights: The District may have expenditures relating to streetlights throughout the community. These may be restricted to main arterial roads or in some cases to all streetlights within the District's boundaries.
Utility - Recreation Facility: The District may budget separately for its recreation and or amenity electric separately.

Gas Utility Services: The District may incur gas utility expenditures related to district operations at its facilities such as pool heat etc.

Garbage - Recreation Facility: The District will incur expenditures related to the removal of garbage and solid waste.

Solid Waste Assessment Fee: The District may have an assessment levied by another local government for solid waste, etc.

Water-Sewer Utility Services: The District will incur water/sewer utility expenditures related to district operations.

Utility - Reclaimed: The District may incur expenses related to the use of reclaimed water for irrigation.

Aquatic Maintenance: Expenses related to the care and maintenance of the lakes and ponds for the control of nuisance plant and algae species.

Fountain Service Repairs & Maintenance: The District may incur expenses related to maintaining the fountains within throughout the Parks & Recreational areas

Lake/Pond Bank Maintenance: The District may incur expenditures to maintain lake banks, etc. for the ponds and lakes within the District's boundaries, along with planting of beneficial aquatic plants, stocking of fish, mowing and landscaping of the banks as the District determines necessary.

Wetland Monitoring & Maintenance: The District may be required to provide for certain types of monitoring and maintenance activities for various wetlands and waterways by other governmental entities.

Mitigation Area Monitoring & Maintenance: The District may be required to provide for certain types of monitoring and maintenance activities for various mitigation areas by other governmental entities.

Aquatic Plant Replacement: The expenses related to replacing beneficial aquatic plants, which may or may not have been required by other governmental entities.

General Liability Insurance: The District will incur fees to insure items owned by the District for its general liability needs

Property Insurance: The District will incur fees to insure items owned by the District for its property needs

Entry and Walls Maintenance: The District will incur expenditures to maintain the entry monuments and the fencing.

Landscape Maintenance: The District will incur expenditures to maintain the rights-of-way, median strips, recreational facilities including pond banks, entryways, and similar planting areas within the District. These services include but are not limited to monthly landscape maintenance, fertilizer, pesticides, annuals, mulch, and irrigation repairs.

Irrigation Maintenance: The District will incur expenditures related to the maintenance of the irrigation systems.

Irrigation Repairs: The District will incur expenditures related to repairs of the irrigation systems.

Landscape Replacement: Expenditures related to replacement of turf, trees, shrubs etc.

Field Services: The District may contract for field management services to provide landscape maintenance oversight.

Miscellaneous Fees: The District may incur miscellaneous expenses that do not readily fit into defined categories in field operations.

Gate Phone: The District will incur telephone expenses if the District has gates that are to be opened and closed.

Street/Parking Lot Sweeping: The District may incur expenses related to street sweeping for roadways it owns or are owned by another governmental entity, for which it elects to maintain.

Gate Facility Maintenance: Expenses related to the ongoing repairs and maintenance of gates owned by the District if any.

Sidewalk Repair & Maintenance: Expenses related to sidewalks located in the right of way of streets the District may own if any.

Roadway Repair & Maintenance: Expenses related to the repair and maintenance of roadways owned by the District if any.

Employees - Salaries: The District may incur expenses for employees/staff members needed for the recreational facilities such as Clubhouse Staff.

Employees - P/R Taxes: This is the employer's portion of employment taxes such as FICA etc.

Employee - Workers' Comp: Fees related to obtaining workers compensation insurance.

Management Contract: The District may contract with a firm to provide for the oversight of its recreation facilities.

Maintenance & Repair: The District may incur expenses to maintain its recreation facilities.

Facility Supplies: The District may have facilities that required various supplies to operate.

Gate Maintenance & Repairs: Any ongoing gate repairs and maintenance would be included in this line item.

Telephone, Fax, Internet: The District may incur telephone, fax and internet expenses related to the recreational facilities.

Office Supplies: The District may have an office in its facilities which require various office related supplies.

Clubhouse - Facility Janitorial Service: Expenses related to the cleaning of the facility and related supplies.

Pool Service Contract: Expenses related to the maintenance of swimming pools and other water features.

Pool Repairs: Expenses related to the repair of swimming pools and other water features.

Security System Monitoring & Maintenance: The District may wish to install a security system for the clubhouse

Clubhouse Miscellaneous Expense: Expenses which may not fit into a defined category in this section of the budget

Athletic/Park Court/Field Repairs: Expense related to any facilities such as tennis, basketball etc.

Trail/Bike Path Maintenance: Expenses related to various types of trail or pathway systems the District may own, from hard surface to natural surfaces.

Special Events: Expenses related to functions such as holiday events for the public enjoyment

Miscellaneous Fees: Monies collected and allocated for fees that the District could incur throughout the year, which may not fit into any standard categories.

Miscellaneous Contingency: Monies collected and allocated for expenses that the District could incur throughout the year, which may not fit into any standard categories.

Capital Outlay: Monies collected and allocated for various projects as they relate to public improvements.

RESERVE FUND BUDGET
ACCOUNT CATEGORY DESCRIPTION

The Reserve Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Reserve Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Tax Roll: The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

Off Roll: For lands not on the tax roll and that is by way of a direct bill from the District to the appropriate property owner.

Developer Contributions: The District may enter into a funding agreement and receive certain prescribed dollars from the Developer to off-set expenditures of the District.

Miscellaneous Revenues: The District may receive monies for the sale or provision of electronic access cards, entry decals etc.

EXPENDITURES:

Capital Reserve: Monies collected and allocated for the future repair and replacement of various capital improvements such as club facilities, swimming pools, athletic courts, roads, etc.

Capital Outlay: Monies collected and allocated for various projects as they relate to public improvements.

DEBT SERVICE FUND BUDGET
ACCOUNT CATEGORY DESCRIPTION

The Debt Service Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Debt Service Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Special Assessments: The District may levy special assessments to repay the debt incurred by the sale of bonds to raise working capital for certain public improvements. The assessments may be collected in the same fashion as described in the Operations and Maintenance Assessments.

EXPENDITURES – ADMINISTRATIVE:

Bank Fees: The District may incur bank service charges during the year.

Debt Service Obligation: This would a combination of the principal and interest payment to satisfy the annual repayment of the bond issue debt.